Individual Pupil Resource Agreement (IPRA) Application Form

# Introduction

Essex County Council is keen to ensure that mainstream schools are able to provide an appropriate offer for children with additional needs. Essex has a mechanism to provide timely additional resources to schools without having to carry out a statutory assessment, and then potentially issue an Education Health and Care (EHC) Plan. This is known as an Individual Pupil Resourcing Agreement (IPRA).

## Essential information – PLEASE READ.

IPRA can only be considered in the following circumstances and must demonstrate that additional to SEN Notional Funding is required.

## Medical needs funding:

* Pupil has no significant SEN but requires additional resourcing to support medical needs.

## Transitional funding:

* Pupils transitioning from Nursery / Preschool to Reception, KS1 to KS2 (if from an Infant school) or those transitioning from KS2 into KS3.
* Pupils arriving in an Essex school from another LA with significant SEN and no EHCP in place.

IPRA should not be regarded purely as a means of receiving additional/early funding to enable schools to collate information to support a request for a statutory assessment.

|  |  |  |  |
| --- | --- | --- | --- |
| Name | Reason for Request | Supporting Evidence | Length of Time Funding Provided |
| **Medical Needs Funding** | For exceptional medical needs. | **Note: Schools are expected to use the notional SEN fund in the first instance to support the pupils needs.**  Relevant evidence (dated within the last 6 weeks) signed by a medical professional. An up-to-date Healthcare Plan should be provided, if available.  Copy of students One Plan, if they have one.  Details of the following:   * What the money will be utilised for? * What are the expected outcomes as a result of the additional resources? * How are you proposing to measure these outcomes?   Evidence of any bespoke attendance plan/records. | If the application is successful funding could be awarded for up to one year. This can be reviewed on an annual basis for continuation. It is possible to have medical IPRA on a long-term basis if medical needs of pupil warrant it. |
| **Transitional Funding** | Transitions from:  Preschool to primary school.  Infant to Junior/Primary  Primary to secondary school  Or move in from another local authority/school. | **Note: Schools are expected to use the notional SEN fund in the first instance to support the pupils needs.**  Copy of the students One Planning. Including details of transition support and arrangements. Requests should be made by the receiving school or jointly with the previous school / setting.  Details of the following:  What the money will be utilised for?  What are the expected outcomes as a result of the additional resources?  How are you proposing to measure these outcomes?  Evidence of any bespoke attendance plan/records. | This funding is offered for up to two terms **ONLY**. We would expect the school to apply for an EHC needs assessment thereafter if required. |

Requests for IPRAs go to the quadrant resourcing panels where the application and evidence is viewed and a decision by education colleagues is made collectively.

If the application is successful, funding can be awarded for up to one year. This can be reviewed on an annual basis for continuation. It is possible to have medical IPRA on a long-term basis if medical needs of pupil warrant it.

If a student does not have a One Plan, a template is available on Schools Infolinkto help assist you in providing information that is relevant to this application.

[http://www.essexlocaloffer.org.uk/one-plan-templates/](https://eur02.safelinks.protection.outlook.com/?url=http%3A%2F%2Fwww.essexlocaloffer.org.uk%2Fone-plan-templates%2F&data=04%7C01%7C%7Cd1effabe48474814e70208d960c36a1e%7Ca8b4324f155c4215a0f17ed8cc9a992f%7C0%7C0%7C637647214944737004%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C1000&sdata=tta4UJoLs3StBe7pz1f47TZwB49%2B7R6y0NkndvC7yjU%3D&reserved=0)

## Section 1: Pupil Details

|  |  |
| --- | --- |
| Pupils Surname: |  |
| First Name(s): |  |

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Date of Birth: | **/ /** | Gender: | Male |  | Female |  | Other |  |

|  |  |
| --- | --- |
| Current School Attending: |  |

|  |  |  |  |
| --- | --- | --- | --- |
| Year Group: |  | Date of Admission: | **/ /** |

## Section 2: Home Address

|  |  |  |  |
| --- | --- | --- | --- |
| House Number: |  | House Name: |  |

|  |  |
| --- | --- |
| Street: |  |

|  |
| --- |
|  |

|  |  |  |  |
| --- | --- | --- | --- |
| Town: |  | Post Code: |  |

## Section 3: Parent/Carer Details

|  |
| --- |
| MR / MRS / MISS / MS |

|  |  |
| --- | --- |
| Surname: |  |
| First Name(s): |  |
| Contact Number(s): |  |

## Section 4: Applicant Details (School)

|  |  |
| --- | --- |
| School Name: |  |

|  |  |  |  |
| --- | --- | --- | --- |
| Contact Name: |  | Job Title: |  |

|  |  |
| --- | --- |
| Contact Number(s): |  |
| Email Address: |  |

I can confirm that:

* I have read and understood the Essential information on Page 1.
* I have attached all the relevant supporting evidence.
* I understand the length of time that the funding will be provided for should the application be successful.

I will inform you immediately if this student is no longer the funding responsibility of Essex or if the pupil moves to a different school, as I understand that they will no longer qualify for IPRA funding through Essex County Council

|  |  |  |  |
| --- | --- | --- | --- |
| Signed: |  | Date: | **/ /** |

See details for sending your completed application form, together with relevant supporting evidence here:

**Mid Essex** (Braintree, Chelmsford, Halstead and Maldon): [EHCRequestMid@essex.gov.uk](mailto:EHCRequestMid@essex.gov.uk)

**North East Essex** (Colchester and Tendring): [EHCRequestNorthEast@essex.gov.uk](mailto:EHCRequestNorthEast@essex.gov.uk)

**South Essex** (Basildon, Billericay, Brentwood, Castle Point, Rochford and Wickford): [EHCRequestSouth@essex.gov.uk](mailto:EHCRequestSouth@essex.gov.uk)

**West Essex** (Epping, Harlow and Uttlesford): [EHCRequestWest@essex.gov.uk](mailto:EHCRequestWest@essex.gov.uk)

## Section 4: For internal use only

|  |  |  |  |
| --- | --- | --- | --- |
| Agreed: |  | Declined: |  |

|  |  |
| --- | --- |
| Date of resource panel meeting where the decision was made: | **/ /** |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Band Awarded: |  | Start Date: | **/ /** | End Date: | **/ /** |

|  |  |
| --- | --- |
| Date School notified of the outcome: |  |

|  |  |
| --- | --- |
| Reason for Refusal: |  |