***Confidential***

**Application for Re-appointment as a Local Authority Governor at an Essex**

**School**

1. Please indicate where you are currently serving as a local authority governor

|  |
| --- |
|  |

2. Personal information

|  |  |
| --- | --- |
| Title: |  |
| Full Name: |  |
| Address: |  |
| Post Code: |  |
| Telephone: |  |
| E-mail: |  |
| Please outline the contribution you have made to the effectiveness of the governing body. | |
|  | |

3.

|  |  |
| --- | --- |
| Please confirm that you have been able to  attend meetings on a regular basis. |  |
| If you have not, is there a particular reason why attendance has been difficult? |  |
| How often do you undertake a school visit, and for what purpose? |  |
| Which committees do you serve on? |  |

4. Do you hold a position of responsibility? (please tick as appropriate)

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Chair |  | Vice Chair |  | Committee Chair |  | Training Link Governor |  |

5. What recent training or other activity have you undertaken to keep your skills and

knowledge up to date?

|  |  |  |
| --- | --- | --- |
| Details | Date | Impact |
|  |  |  |

6. Please complete and sign the statement of commitment attached.

Please note that before taking up re-appointment, you will be required to sign a declaration stating that you have not been disqualified from membership of a governing body for reasons set out in School Governance Regulations. These cover disqualification for reasons of bankruptcy and criminal convictions where a term of imprisonment has been imposed without the option of a fine.

The School Governance (Constitution and Federations) (England) (Amendment) Regulations 2016 came into force on 18 March 2016. All governors will be required to apply for an enhanced criminal records certificate by 1 September 2016, if they do not already hold one.

**Statement of Commitment**

School:

**Please read the Charter for Local Authority governors**

I wish to be re-appointed as a local authority governor. I have read the person specification and expectations in the Charter for Local Authority governors and understand the role of a governor and the commitment required of me.

I have enclosed a completed self declaration form and confirm that I am eligible to be a school governor. I understand that the school will require me to undertake an enhanced criminal records check if I do not already hold a certificate.

|  |
| --- |
| Name of local authority governor (print) |
| Signature |
| Date |

**Next Steps**

* The LA will confirm whether you will be nominated for a further term as a local authority governor within 10 working days of receipt of this competed form
* The governing body will be responsible for approving this nomination at the next FGB meeting
* The clerk will notify [schools.communication@essex.gov.uk](mailto:schools.communication@essex.gov.uk) of the governing body decision
* The LA will then confirm your re-appointment as a local authority governor at the school (conditional upon holding an enhanced criminal records certificate).

**Please return the completed form to:**

Schools Communication Team

Essex County Council

County Hall

Chelmsford

CM1 1QH

Email: [schools.communication@essex.gov.uk](mailto:schools.communication@essex.gov.uk)

***Please note: The personal information you provide to Essex County Council will be used and shared only in connection with your role as a school governor and in accordance with the Data Protection Act 2018.***