**Instrument of Government – Voluntary Controlled School Template**

**xxx CHURCH OF ENGLAND PRIMARY SCHOOL**

**INSTRUMENT OF GOVERNMENT**

1. The name of the school is XX Church of England Primary School
2. The school is a voluntary controlled school
3. The name of the governing body is ‘The Governing Body of XX Church of

England Primary School’

1. The Governing Body shall consist of

x parent governors (minimum of 2, no maximum)

1 Local Authority governor (no more, no less)

2 staff governors [including the headteacher (unless the headteacher resigns the office of governor in accordance with Regulation 19 of The School Governance (Constitution) (England) Regulations 2012)]

(no more, no less. No preference for teaching or non-teaching staff)

x foundation governors (minimum of 2; no more than ¼)

x co-opted governors

(As determined by the GB. Can be parents, can be staff **as long as no**

**more than 1/3 staff on the GB in total**. Appointed for their skills)

Total number of governors: x

1. The term of office of each category of governor shall be:

|  |  |
| --- | --- |
| parent governors | x years |
| Local Authority governor | x years |
| staff governor (except headteacher) | x years |
| foundation governors (except ex-officio  foundation governor) | x years |
| co-opted governor/s | x years |

6. Foundation governors will be appointed as follows:

x by the Diocesan Board of Education

x by the Parochial Church Council of xxx

1 ex-officio – see paragraph 8

7. The **Principal Officiating Minister** shall be a foundation governor ex-officio:

In this instrument the ‘Principal Officiating Minister’ is a reference to:

The Principal Officiating Minister of xxx

The Archdeacon for the archdeaconry in which the school is situated may, after consultation with the PCC and the Chelmsford Diocesan Board of Education, appoint a foundation governor to act in the place of the ex-officio foundation governor whose governorship derives from the office named above, in the event that the ex-officio foundation governor is unwilling or unable to act as a foundation governor or if there is a vacancy in the office by virtue of which his governorship exists.

8. Recognising its historic foundation, the school will preserve and develop its

religious character in accordance with the principles of the Church of England and

in partnership with the Church at parish and diocesan level.

The school aims to serve its community by providing an education of the highest

quality within the context of Christian belief and practice. It encourages an

understanding of the meaning and significance of faith, and promotes Christian

values through the experience it offers to all its pupils.

9. This Instrument of Government comes into effect on the date hereof and replaces Instrument No. XXXXX

10 This instrument was made order of Essex County Council on.................................................

THE COMMON SEAL OF

ESSEX COUNTY COUNCIL

was hereunto affixed in the presence of:

Attesting Officer

Dated........................................... 2025