**Summer 2025 School Census bulletin number 1**

**(Extract from: Important Information From The Department For Education- Summer School Census 2025 – Readiness Bulletin Number 1)**

The school census is the department’s primary source of administrative data about pupils attending schools in England. The data collected is vital in supporting a number of the department’s strategic objectives and is widely used for the purpose of improving, and promoting, the education or well-being of children in England. For example, the data collected helps us to make sure we are allocating funds where they are needed and that no groups of children are missing out on the education they deserve.

### Data collection timetable and key dates

### The census date for the 2025 summer school census is Thursday 15 May with the deadline for approved submissions being Wednesday 11 June. The database will be closed to amendments from schools and local authorities on Wednesday 2 July.

### School census data collection guidance

The school census manual for the 2024 to 2025 academic year is available on the [school census website](https://eur02.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.gov.uk%2Fguidance%2Fschool-census.&data=05%7C02%7Cschooldata%40essex.gov.uk%7C23c9ec9a43314710d4d108dd1b7dcf69%7Ca8b4324f155c4215a0f17ed8cc9a992f%7C0%7C0%7C638696949342048479%7CUnknown%7CTWFpbGZsb3d8eyJFbXB0eU1hcGkiOnRydWUsIlYiOiIwLjAuMDAwMCIsIlAiOiJXaW4zMiIsIkFOIjoiTWFpbCIsIldUIjoyfQ%3D%3D%7C0%7C%7C%7C&sdata=DFxzaHgIhAUh6L3rTGZgQk%2BzIaRIY9WGSpt9Nat4FGM%3D&reserved=0).

**Known issues**

**School summary table 12**

Please note that the header for school summary table 12 relating to exclusions has incorrect dates. It currently reads 1 January 2025 to 31 March 2025 but should read 1 January 2025 to 20 April 2025. This only affects the header and the correct exclusions are being pulled through to the table.

**Advice from Essex County Council**

**Reports**

Schools are advised that the reports query will be in place in each census. Failure to run the reports does not prevent the return from being authorised, although schools are strongly encouraged to do so in order that they may check their data in Collect is correct.

[Here](https://secureschools.essex.gov.uk/displaydocument.aspx?docid=2271) is a guide on how to find and run the reports.

The duplicate UPN error will also be in place in each census. Unresolved duplicate UPNs WILL prevent the return from being authorised.

**Submission deadline for maintained schools**

Maintained schools are asked to submit their returns to COLLECT by **Wednesday 11th June**, to allow time for the LA to support with error and query resolution.